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OFFICE OF THE COUNTY VETERANS SERVICE OFFICER**

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## Financial Assistance Required Documentation

Emergency financial assistance, by law, is not intended to replace or supplement income. It is intended to be **temporary** in nature. In accordance with ORC Title 59 and the Belmont County Veterans Service Commission, the following items **must be provided at the time of every application**. Please be aware that additional documentation may be required depending on each request.

### Required Documentation

(if you do not provide at time of your scheduled appointment you may be required to reschedule)

**Verification of Honorable Service:**

- Most Recent DD Form 214, 215 or if still serving military issued identification

**Ohio Photo ID (Must be Current):**

- Drivers License or State Issued ID

**Verification of Residency (Minimum of 90 days):**

- Mortgage Statement, Rent Receipts, Bank Statement, Utilities Bill, ect.
- Landlord information – Name, address and phone number

**Verification of Dependency:**

- Marriage, birth or death certificate

**All Income in the Household for past 30 days (to include roommates and significant others);**

- Wages, Social Security, Retirement, Pension, Compensation, Child Support, Unemployment, ect.

**Bank Transactions (Last 30 days prior to appointment):**

- All Bank accounts in household must be 30 days immediately prior to appointment.

**Out Going Expenses for past 30 days:**

- Mortgage, Rent, Utilities, Paid Medical, Paid Car or Home repair, Insurance, Car Payment, Paid Properties Taxes, Childcare Expenses, ect.

**Please be advised that not showing for your already scheduled appointment, may affect future eligibility for financial assistance.**

**Appointment:** \_\_\_\_\_